



**MINUTES OF THE REGULAR MEETING OF THE
MONTGOMERY COUNTY VETERANS SERVICE COMMISSION
March 10, 2021 at 10:00AM**

I. CALL TO ORDER

President Hays called the meeting to order at 10:02 a.m. at 627 Edwin C. Moses Boulevard, 4th Floor, East Medical Plaza, Dayton, Ohio 45417.

II. ROLL CALL

Secretary Fried took the roll call.

<u>Commissioners*</u>	<u>Present</u>	<u>Excused</u>
Jerry Hays, President	X	
Federico Rojas, Jr., Vice President	X	
William Fried, Secretary	X	
Jim Dare, Commissioner	X	
Mark Wilson, Commission	X	

Staff members present: Kim Frisco, Executive Director, and Dan Semsel, Deputy Director.

III. PLEDGE OF ALLEGIANCE

President Hays led the Pledge of Allegiance and asked for a moment of silence.

IV. PRESCHEDULED PRESENTATIONS

None.

V. PUBLIC COMMENTS

None.

VI. NEW BUSINESS

- a) President Hays asked for a motion to approve the minutes from the February 6, 2021 commission meeting. Secretary Fried made a motion to approve the meeting minutes.

All commissioners voted Aye.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		

Federico Rojas, Jr., Vice President	X
William Fried, Secretary	X
Jim Dare, Commissioner	X
Mark Wilson, Commissioner	X

President Hays declared the motion approved as presented.

- b) President Hays asked for a motion to approve the minutes from the February 10 , 2021 commission meeting. Secretary Fried made a motion to approve the meeting minutes. Vice President Rojas seconded the motion.

All commissioners voted Aye.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
Federico Rojas, Jr., Vice President	X		
William Fried, Secretary	X		
Jim Dare, Commissioner	X		
Mark Wilson, Commissioner	X		

President Hays declared the motion approved as presented.

- c) President Hays asked for a motion to approve the minutes from March 1, 2021 Special commission meeting. Vice President Rojas made a motion to approve the meeting minutes. Secretary Fried seconded the motion.

All commissioners voted Aye.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
Federico Rojas, Jr., Vice President	X		
William Fried, Secretary	X		
Jim Dare, Commissioner	X		
Mark Wilson, Commissioner	X		

President Hays declared the motion approved as presented.

- d) Vice President Rojas made a motion to approve Soldiers and Sailors Financial Assistance for the period of February 1-28, 2021. Secretary Fried seconded the motion. Discussion followed. Deputy Director Semsel explained that some monies to buy computers was moved to the capital category to align with the new D365 codes We will need Montgomery County board approval for the move.

All commissioners voted Aye.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
Federico Rojas, Jr., Vice President	X		
William Fried, Secretary	X		
Jim Dare, Commissioner	X		

Mark Wilson, Commissioner X

President Hays declared the motion approved as presented.

- e) Vice President Rojas made a motion to move to executive session to discuss pending litigation. (121.22G3). Secretary Fried seconded the motion. Discussion followed. Vote for approval was as follows:

All commissioners voted Aye.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
Federico Rojas, Jr., Vice President	X		
William Fried, Secretary	X		
Jim Dare, Commissioner	X		
Mark Wilson, Commissioner	X		

President Hays declared the motion approved as presented.

- f) Vice President Rojas made a motion to exit the executive session. President Hayes seconded the motion. Vote for approval was as follows:

All commissioners voted Aye.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
Federico Rojas, Jr., Vice President	X		
William Fried, Secretary	X		
Jim Dare, Commissioner	X		
Mark Wilson, Commissioner	X		

President Hays declared the motion approved as presented.

VII. INTERVIEWS FOR POTENTIAL EMPLOYMENT OF A PUBLIC EMPLOYEE

Interviews to fill the Administrative Officer Position were conducted.

- a) Executive Director Frisco outlined the position description and the interview process to be followed. Resumes for the internal candidates, Position Description and sample interview questions were distributed.
- b) The Commission interviewed Keith Carr. Commissioner Wilson recused himself from the interview and discussion. The Commission also interviewed Christine Coleman with all commissioners participating. These internal candidates were considered ahead of the rest of the applicants for the position.
- c) Vice President Rojas made a motion to move to executive session to discuss the hiring of a Public Employee and the internal candidates for the Administrative Officer Position. Secretary Fried seconded the motion. Vote for approval was as follows:

All commissioners voted Aye

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
Federico Rojas, Jr., Vice President	X		
William Fried, Secretary	X		
Jim Dare, Commissioner	X		
Mark Wilson, Commissioner	X		

President Hays declared the motion approved as presented.

- d) Vice President Rojas made a motion to exit the executive session. President Hayes seconded the motion. Vote for approval was as follows:

All commissioners voted Aye.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
Federico Rojas, Jr., Vice President	X		
William Fried, Secretary	X		
Jim Dare, Commissioner	X		
Mark Wilson, Commissioner	X		

President Hays declared the motion approved as presented.

- e) Secretary Fried made a motion to interview the top five of the remaining candidates on Wednesday, March 17, 2021 at a special meeting. Resumes will be sent out prior to the meeting. Vice President Rojas seconded the motion. Vote for approval was as follows:

All commissioners voted Aye

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
Federico Rojas, Jr., Vice President	X		
William Fried, Secretary	X		
Jim Dare, Commissioner	X		
Mark Wilson, Commissioner	X		

President Hays declared the motion approved as presented.

VIII. NEW BUSINESS

- a) The new collective bargaining agreement was discussed. Proposed changes were discussed along with their rationale.
- b) Vice President Rojas made a motion to approve the new collective bargaining agreement described

in Resolution No. 21-03102021. Secretary Fried seconded the motion. Vote for approval was as follows:

All Commissioners Voted Aye

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
Federico Rojas, Jr., Vice President	X		
William Fried, Secretary	X		
Jim Dare, Commissioner	X		
Mark Wilson, Commissioner	X		

President Hays declared the motion approved as presented.

IX. MANAGEMENT REPORTS

a) Ms. Frisco reported to the Commissioners the following office happenings:

1. Reporting data on financial assistance approved for February 1 -28, 2021:
 1. Covid: 7/\$7000
 2. Emergency Financial Assistance: 56/\$33,812.48
 3. Transportation: 20/\$628.00
 4. Indigent Burial: 1/\$1,000.00
 5. Kroger Voucher: 123 vouchers/\$6,150.00 (26 Veterans)
2. Director attending New Service Officer School from April 19-23, 2021.
3. Agent Orange Benefits Expanded to Bladder Cancer, Parkinsonism, and Hypothyroidism
 1. Developed new radio, TV, and newspaper ad
4. Steven Strain is on board and setting up his office and preparing things for the new Mentor Coordinator position.
5. Still waiting for a response from our top candidate for the Mentor Coordinator position. Non-select letters are on hold until our offer of employment is accepted.
6. There were a total of 92 applicants for the Administrative Officer position, 49 were ORC 5901 eligible. Two applicants were internal with first consideration.
7. Performance appraisals are being finalized for the staff.
8. May 4-7 will be Spring Training
9. The next Newsletter is in the works now along with the next round of advertising
10. Our recent recognition of WWII Veteran, Nick Sabatino, who celebrated his 102nd birthday with a home visit from the Director and Deputy Director with balloons, card, certificate and challenge coin.
 1. Vet identified a need. We were able to acquire a light weight wheel chair (that his wife can handle) from the VA to meet their needs and handicapped transportation to medical appointments. Well Done!!

b) Deputy Director Semsel reported the following:

1. Working with Steven Strain on establishing new policies and procedures for the Veterans Legal Counsel and the Mentor Coordinator position.
2. PeeWee Martin turning 100 this year. We plan to participate in the big celebration being planned by Belbrook.
3. Currently going through old folders of Vietnam Vets and setting up a spreadsheet to assist with determining previous presumptive conditions and possible eligibility under the new rules.
4. Wrestling with the new D365 financial accounting system and have requested training which is not available until April. Lessons learned now will help with the 2022 Budget request being prepared soon.

X. COMMISSIONER REPORTS

- a) President Hays - With COVID canceling most DAV activities, nothing to report this month other than COVID issues with some members.
- b) Vice President Rojas reported the VA is now vaccinating Vets in the 50+ category.
- c) Secretary Fried reminded everyone of the Virtual OAVSC Conference coming up on March 20, 2021. No link available yet. Also, he confirmed the Director still needs to be added to Vietnam Vet Newsletter email list. Secretary Fried took an action to get both the Executive Director and the Deputy added to the list
- d) Commissioner Dare - no report
- e) Commissioner Mark Wilson reported that Post 1789 is ramping back up working with the Food Pantry and a St. Patricks Day event.

XI. ADJOURNMENT

The meeting adjourned at 1:28 p.m.

Jerry Hays, President

James Dare, Commissioner

Federico Rojas, Jr., Vice President

William Fried, Secretary